

Grassroots Mission Team Compliance Policy.

As a team member you have various responsibilities in order to be able to join in with a Grassroots mission team, be covered by our corporate public liability and employers' liability insurance and benefit from the transport and hospitality that has been arranged. This is the policy that Grassroots uses on all its trips.



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You will not be able to join a team unless:

- Your completed and physically signed application/disclaimer/reference form for the relevant mission team has arrived at the Grassroots office.
- Your completed health form has arrived at the Grassroots office, any pre-existing medical condition has been cleared by our doctor as safe to travel, you can demonstrate you have travel insurance that will cover all those pre-existing conditions in the context of the voluntary work you will be undertaking and provide repatriation if needed.
- You have taken the medical advice of both your GP and Grassroots medical advisors regarding inoculations or other medical issues.
- A copy of your passport (valid for this trip) information page has arrived at the Grassroots office.
- You have your passport with you (same one as above).
- The money to cover your costs of the trip (covering all practical aspects of the trip that Grassroots are providing for you and detailed on your application form) has arrived in the Grassroots bank account (clearly designated for you and for this trip).
- You have attended a team orientation meeting.
- You have your bags packed correctly and have brought any safety equipment that is designated for this trip.

Please note:

1. Money can be given by a third party. If this money is to be gift aided it must be given to Grassroots directly (not via your bank account or a church bank account) and come from a qualifying UK tax payer, who is not a member of your immediate family who sends Grassroots a gift aid declaration.
2. Money or forms must arrive at Grassroots office rather than with someone else (either church or individual).
3. If the costs to Grassroots of your involvement in the trip have increased as a result of your delay in getting forms or money to the office you will be asked to agree to cover the additional cost before you will be able to join the team.
4. If an individual has paid for in country transport/accommodation then you must send your money to Grassroots for us to reimburse that person rather than give it to them yourself. If you fail to do this you will be in danger of not being insured by the Grassroots corporate public liability or employer's liability insurance policy.

Grassroots reserves the right to withdraw your place on the team if:

- There is a clear relationship breakdown between you and another member of the team.
- You cannot or refuse to take part in the trip in a way outlined in the briefing documents. (although we do not insist that everyone on a team is a Christian believer we do expect a general involvement and warmth towards the fact that this is a Christian mission and an attitude and behaviour that does not offend those we either travel with or minister to/with overseas. This includes cultural issues relating to clothing, drinking or smoking).
- We discover that there is information relating to medical or other things on the forms that you did not disclose.

The Grassroots Trust

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GRASSROOTS is a Christian charity based in the UK.

England & Wales Registered Charity No: 1060034 and Scottish Registered Charity No: SC046121

